

# Toft Parish Council

**I hereby give notice that the 792nd meeting of Toft Parish Council will be held on Monday 7 March 2022 at 7.00 pm in the People's Hall, Toft**

The Public and Press and County and District Councillors are invited to be present and Members of the Parish are welcome to attend and may speak under the Open Public Session item and make representation to the Council on items on the agenda during this section of the meeting

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder



Mrs Gail Stoehr, Clerk, 1/3/2022

## AGENDA

### Public participation on agenda items and matters of mutual interest (includes reports from County and District Councillors and representation by members of the public)

1. Apologies for absence and declaration of interests
  - 1.1 To approve written apologies and reasons for absence
  - 1.2 To receive declarations of interests from councillors on items on the agenda
  - 1.3 To receive written requests for dispensations and to grant any dispensations
2. To approve the minutes of the last meeting
3. To consider any matters arising from the last or a previous meeting including
  - 3.1 (3.1) Grass cutting tenders 2022-2024 – to consider response to queries and to award a contract<sup>(PE)</sup>
  - 3.2 (3.2) Cambridge Approaches meeting – to consider report from meeting and request for support for a letter to Grant Shapps regarding the publication of a business case for the Bedford to Cambridge section of the EWR proposals<sup>(MY)</sup>
  - 3.3 (7.1) To consider report on the Assets Walk
  - 3.4 (8) Queen's Platinum Jubilee – to consider report and recommendations<sup>(PEE)</sup> including
    - 3.4.1 To consider whether the beacon should be moved to Lot Meadow
    - 3.4.2 Proposal that the budget for the Jubilee event be delegated to the Clerk in conjunction with Cllr Ellis-Evans
  - 3.5 (8) Silver Jubilee Field Maple in Mill Lane – to consider report and recommendation from tree surgeon
4. To consider correspondence received since the last meeting requiring the Council's attention
  - 4.1 County Cllr Michael Atkins – CCC Flood Resilience Days and location for Floodmobile visit
5. Finance, Procedure and risk assessment and use of delegated powers
  - 5.1 To consider the finance report and approve the payment of any bills
  - 5.2 To receive play inspection reports and consider any work required
  - 5.3 To consider any matter which is urgent because of risk or health and safety
  - 5.4 Toft shop – Expiry of Asset of Community Value designation – to consider whether to apply for renewal
6. To consider any Planning or Tree works applications or related items received
  - 6.1 Planning applications
    - 6.1.1 22/00596/PRI0R – Land north of Comberton Road – Erection of an agricultural grain drying and conditioning storage silo
  - 6.2 SCDC decisions for information
  - 6.3 Tree works applications
7. Members items and reports for information only unless otherwise stated
  - 7.1 Village Maintenance<sup>(AT)</sup>
  - 7.2 Highways<sup>(AT)</sup>
  - 7.3 Toft People's Hall<sup>(LB)</sup>
  - 7.4 Footpaths<sup>(EM)</sup>
  - 7.5 Defibrillator report<sup>(PE)</sup>
  - 7.6 Climate Change Working Group report<sup>(KP)</sup>
  - 7.7 Bennell Farm and proposal that the Parish Council liaises with Cllr Grenville Chamberlain regarding Bennell Farm residents<sup>(EM)</sup>
  - 7.8 Proposal that the Parish Council considers vacant properties in Toft<sup>(EM)</sup>
8. Closure of meeting

## Clerk report to Toft Parish Council meeting on 7 March 2022

1. To approve written apologies and reasons for absence – any received will be reported to the meeting.
- 1.2 To receive declarations of interests from councillors on items on the agenda
2. To approve the minutes of the last meeting on 7 February – attached
3. To consider any matters arising from the last or a previous meeting
- 3.1 (3.1) Grass cutting tenders 2022-2024 – to consider response to queries and to award a contract

Cllr Ellis-Evans has the information.

CCC has said “Having looked at the document that you have supplied [the Parish Council’s preferred specification Verges 1] , currently from a CCC point of view I can not see an issue with your reviewed plans of cutting the verges within the Parish, as you will be aware CCC currently pay a contribution to the PC this is based on the 3 village cuts that we carry out.

The only comments that I will make is that special consideration is considered for visibility splays, so that there is no issues for any users of the highway especially at junctions/pedestrians crossings or for people entering/exiting their driveways just so that there is safe passage for all users of the highway.”

- 3.2 (3.2) Cambridge Approaches meeting – to consider report from meeting and request for support for a letter to Grant Shapps regarding the publication of a business case for the Bedford to Cambridge section of the EWR proposals

Cllr Yeadon to report.

Cambridge Approaches have written as follows:

“We think there is an opportunity to bring the EWR issue to a head through a concerted effort [to get a business case published](#). I wonder if you could get support from Toft Parish Council for the attached letter? More background and detail follows.

On the 18<sup>th</sup> February 2022, the new rail minister Wendy Morton responded to a letter from North East Beds MP Richard Fuller saying “EWRCo. is currently undertaking an exercise to review the strategic and economic case for the railway and to consider mode options, routes and funding constraints in that light. I am expecting to review its findings at the end of May” The response was triggered by a letter from the campaign group BFARE sent via their MP.

Anthony Browne MP has agreed to forward the attached letter from Cambridge Approaches to The Secretary of State for Transport, Grant Shapps asking for the publication of a positive business case for the Bedford to Cambridge section of the railway or cancellation of the project.

EWR Co. have been planning the Bedford to Cambridge section for three years and have yet to publish a positive (or any) business case. Whatever the normal policy of the DfT, this is a huge amount of public money and it profoundly affects our area. It is very reasonable to understand why this project is being proposed.

You will see that the letter is not linked to any particular route nor does it express any opinion about whether the railway should happen, it is simply asking for the publication of a positive business case, a justification for the blight our residents are suffering and the public money that is to be spent.

This letter is to ask for your name and position or the name of your organisation to be added to the list of supporters for the letter. If you are able to do that please email me back as soon as you can. We aim to send the letter soon after 11<sup>th</sup> March 2022.”

Proposed draft letter to Grant Shapps attached.

3.3 (7.1) To consider report on the Assets Walk

3.4 (8) Queen's Platinum Jubilee – to consider report and recommendations <sup>(PEE)</sup> including

3.4.1 To consider whether the beacon should be moved to Lot Meadow

3.4.2 Proposal that the budget for the Jubilee event be delegated to the Clerk in conjunction with Cllr Ellis-Evans

Cllr Ellis-Evans to report.

3.4 (8) Silver Jubilee Field Maple in Mill Lane – to consider report and recommendation from tree surgeon

Oakes and Watson have looked at the tree their report and quote has been given to Cllr Ellis-Evans.

4. Correspondence

4.1 County Cllr Michael Atkins – CCC Flood Resilience Days and location for Floodmobile visit

The CCC Flood Officer has written to County Councillors with the following information: "As part of the Community Flood Action programme, we have been organising Flood Resilience days across the county to provide information to residents on flood resilience measures that can be incorporated into properties. We hire a special 'Floodmobile' vehicle, which contains samples of over 50 practical flood protection measures. We also have members of the Flood Risk team on site, to help with queries about the local area and expert consultants to talk about property flood resilience measures. The previous events in Alconbury, St Neots, St Ives and Godmanchester have been greatly received from the community.

We were thinking of organising one event per calendar month, starting March . I would appreciate any suggestions of appropriate locations where we can hold the events. The Floodmobile needs a 8m x 4m flat level and hard surface as it can't be parked up on grass or on a hill or slope."

County Cllr Michael Atkins has asked the Parish Council:

"I know that Caldecote and Toft have suffered flooding in the past, particularly around Bourn Brook. Do you think we could organise a visit from the 'Floodmobile' and invite local residents to attend? Main requirement seems to be an 8m x 4m flat and hard surface for it to park on - somewhere like the Caldecote pavillion car park perhaps? Let me know your/your council's thoughts."

5. Finance, Procedure and risk assessment and use of delegated powers

5.1 To consider the finance report and approve the payment of any bills

Attached.

5.2 Play inspection reports <sup>(MY)</sup> – to be reported to the meeting so that any necessary works may be arranged.

5.3 To consider any matter which is urgent because of risk or health and safety

None at the time of writing.

5.4 Toft Shop – Expiry of Asset of Community Value designation – to consider whether to apply for renewal

The SCDC designation of the Toft Shop as an Asset of Community Value on 7.7.17 is due to expire at the beginning of July. Since that time the criteria have changed and the new criteria for inclusion can be found at the link below:

<https://www.scams.gov.uk/media/18615/community-right-to-bid-assessment-criteria-nomination-form.pdf>

which includes the nomination form indicating the information that must be supplied with the application.

Guidance and procedure is at:

<https://www.scambs.gov.uk/media/18042/revised-acv-guidance-and-procedure-final.pdf>

#### 6.1 Planning Applications received

\* NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council.

**The planning portal for new applications can now be found at <https://applications.greatercambridgeplanning.org/>**

**The Parish Council's options are  
SUPPORTS or OBJECTS or NEUTRAL**

**Comments:**

**The Parish Council *does/does not*\* request that the application be referred to the District Council Planning Committee \*(please delete)**

**Planning reasons:**

Guidance:

What are Material Considerations - A material consideration is a matter that should be taken into account in deciding a planning application or appeal against a planning decision.

Examples of material considerations can include (but are not limited to).

- Overlooking / loss of privacy
- Loss of light/overshadowing
- Highway Safety
- Traffic
- Parking
- Noise
- Layout and density
- Design, appearance and materials
- Effect on listed Building and Conservation Areas
- Nature Conservation and or impact on protected trees or the landscape.
- Disabled Person's access
- Government Policy
- Compliance with the Local Plan.

The following are **not normally** issues that can be taken into account:

- Loss of property value
- Issues of market competition
- Loss of a view
- The applicant's motive, character or personal circumstances
- Matters covered by other legislation including restrictive covenants
- Issues relating to landownership/property boundaries.
- Moral or religious Issue

#### 6.1.1 22/00596/PRIOR – Land north of Comberton Road – Erection of an agricultural grain drying and conditioning storage silo

#### 6.2 SCDC decision notices

6.2.1 21/05397/HFUL – 19 Mill Lane – Single storey side extension – Permission granted.

6.2.2 21/05233/HFUL – 12 Comberton Road – Demolition of a rear single storey lean to, the construction of a new single storey pitched roof rear extension and linking range to Tyne

Cottage. Renovation of the existing property and repair and replacement of the existing timber windows. The construction of a 2-bay cart lodge and alteration and conversion of an existing outbuilding. New boundary treatments will be applied to the site. – Permission granted. The gate orientation was changed.

6.2.3 21/05234/LBC – As above, listed building application – Permission granted.

6.2.4 21/04706/HFUL – 18 School Lane – Demolition and replacement of single storey rear extension, veranda and Juliet balcony to rear, air source heat pump and bin store to side, and associated alterations – Permission granted.

6.3 Tree works

None at the time of writing.

7. Members' items and reports for information only unless otherwise stated

7.1 Village Maintenance<sup>(AT)</sup>

7.2 Highways<sup>(AT)</sup>

7.3 Toft People's Hall<sup>(LB)</sup>

7.4 Footpaths<sup>(EM)</sup>

7.5 Defibrillator report<sup>(PE)</sup>

7.6 Climate Change Working Group report<sup>(KP)</sup>

7.7 Bennell Farm and proposal that the Parish Council liaises with Cllr Grenville Chamberlain regarding Bennell Farm residents<sup>(EM)</sup>

7.8 Proposal that the Parish Council considers vacant properties in Toft<sup>(EM)</sup>

8. Closure of meeting

**TOFT PARISH COUNCIL MONTHLY FINANCIAL STATEMENT**

Mar-22

**Summary of previous month**

**Balance brought forward** 72,722.66

**Adjustments**

**Expenditure approved at previous / between meetings**

CAM VALLEY FORUM AFFILIATION FEE -10.00

**Credits**

*Total Adjustments* -10.00

**Balance revised after adjustments** £72,712.66

**Bank Reconciliation to latest statement**

Account	Funds	Statement	Outstanding
Unity Trust Bank	18,497.67	19183.88	-686.21
Natwest Current Account	17,750.30	17750.30	
Nationwide BS	36,464.69	36464.69	
<b>Total</b>	<b>72,712.66</b>	<b>73,398.87</b>	<b>-686.21</b>

**Expenditure for approval**

	£
SALARIES	202.88
LGS SERVICES	ADMIN SUPPORT FEB
CCC	PFHI - CHURCH RD PARKING
TOFT PCC	CALENDAR
	1302.25

Balance C/F 71410.41

Gail Stoehr  
Responsible Financial Officer

**Notes:**

*Late invoices will be brought to the meeting*